



Renuka Foods PLC is a listed food and beverage conglomerate operating in the Agri business and FMCG sector not only in Sri Lanka, but also in 61 countries around the world. Today we are the leading manufacturer & Exporter of Coconut based food & beverage products with our own Organic certified plantations and also with a century of experience in the Tea industry. We are one of the pioneering Dairy manufacturers, owners of the number one canned Fish brand and leading brands in Snacks, Cereals and Fruit beverages. Our team of 1600 direct employees and outgrower networks of over 5000 farmers contribute to the rural heartland of our nation.

Accounts Clerk

Location: Giriulla / Dankotuwa

We are looking for a self-motivated & dynamic individual for the following position for **Giriulla and Dankotuwa**.

Key Job Functions;

- Performing day to day financial transactions including verifying, computing, monitoring, posting, and recording accounts receivables data.
- Maintain IOU register and follow up on settlements.
- Attend to sundry payments.
- Prepare necessary operations reports.

The ideal candidate should;

- GCE Advance Level in Commerce stream and partly or fully qualified in AAT will be an added advantage.
- Have minimum 2 years experience in a similar capacity preferably in the plantation sector.
- Dependable and willing to work extended hours when required.
- Age between 20 – 40 years.

A suitable remuneration package with other fringe benefits will be offered to the selected candidate commensurate with qualifications, experience, competence and other assessment factors. Those who are interested, please forward a complete resume with contact details via e – mail or by post including details and contact numbers of two non – related referees to reach the undersigned within seven days. Please indicate the **“Position”** in subject heading in your e-mail / top left hand corner of the envelope.

Chief Human Resources Officer

RENUKA AGRI FOODS PLC

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