



VITARA ENGINEERING (PVT) LTD

Head Office - NO.148/55 George De Silva Mawatha, Kandy

Office - NO.517/B/1/1 Peradeniya Road, Kandy

Vitara Engineering (Pvt) Ltd is established Construction company based in Kandy. Which provides all kind of construction solutions to their customers such as Civil Construction, Steel fabrication, Aluminum fabrication, Interior designs & Construction. We are looking for a female person who is from Kandy city limit and can work long hours as account assistant.

ACCOUNT ASSISTANT (FEMALE) BASED IN KANDY CITY LIMIT

THE ROLE

- * Ability to handle all Accounts.
- * Ability to prioritize and manage multiple tasks.

CANDIDATE PROFILE

- * Diploma in Accounts and Management is equivalent qualification.
- * Experience in Accounts is an added advantage.
- * Computer knowledge for handle all documents.
- * Good communication skills in English.

If you can fulfill above requirements, please forward your CV with contact details of two non-related referees (Preferably previous employers) to constructionsanka@gmail.com within 14 days of the advertisement.

Managing Director

Vitara Engineering (Pvt) Ltd

No. 517 B 1/1,

constructionsanka@gmail.com

Peradeniya Road, Kandy.

Contact Us

077-7576860