



TOUR EXECUTIVE

The world is open! Come join us to make "traveling" happen

Tour Executive

Olanka Travels is a premier travel company operating a highly successful B2C business in Sri Lanka over the last nine years with a global presence in the UK, India, Australia, and China. Olanka team is currently expanding our global operations, and we have opportunities for candidates who are passionate with "can do" attitude to join our young energetic global team.

Job role

- Prompt engagement with our customers (travellers) around the world over phone calls and emails
- Gather travel requirements from customers
- Offer quote and travel itineraries using our systems
- Provide travel consultation to travellers over the phone

The candidate profile

- Diploma/Degree level of education or 1 years minimum work experience
- Fluent in English (spoken & written)
- Confidence in communication over the phone
- Exemplary customer care personality
- Travel exposure within Sri Lanka and overseas will be considered
- Extra-curricular involvements Such as sports, social work clubs, Social work, industry-related activities, and leadership programmes are specially considered
- Great attitude to learn, grow fast and adapt into our culture