



*Pan Asia Bank, The Truly Sri Lankan bank, with over twenty-seven years of presence in the Banking Industry is on an ambitious growth trajectory.*

*The Truly Sri Lankan Bank, recognized at the National Business Excellence Awards organized by the National Chamber of Commerce of Sri Lanka with two prestigious awards, Runner-up Award for the Banking sector and the Merit Award for Corporate Governance categories. These awards are a testament to strong financial/business fundamentals and how well the bank has laid a framework to mitigate any risks. In addition, Pan Asia Bank was also selected by LMD as one of the top 15 'Most Awarded Entities' in Sri Lanka.*

*We are looking to handpick a dynamic, results-oriented and highly motivated individual to join us on this exciting journey and to make a positive contribution as a valued member of our growing organization.*

## **RECOVERY OFFICER**

**Junior Executive Grade**

**(Recoveries Department)**

### **The Job:**

- Assist supervisor to handle recoveries of the assigned NPA portfolio of the Bank
- Contribute to the profitability of the Bank extensively by reducing credit losses
- Employing optimal recovery methods to reduce cost of recovery
- Assist to review the recovery operational processes
- Formulating workouts/ reshedulments /restructures for overdue and past due facilities to prevent credit losses to the Bank
- Instruct branches to initiate mediation board action
- Make customer visits and negotiate for effective recoveries
- Represent the bank at Courts/Auctions

### **The Person:**

- Possession of part qualification in Banking will be advantageous
- Basic knowledge about operations and recovery process
- Thorough with latest credit policies issued by the CBSL
- Excellent communication and negotiation skills
- Good MIS skills and ability to work in computer systems
- Basic legal knowledge relevant to the recovery process
- Exposure and working knowledge in MS Office applications

### **Remuneration:**

The successful candidates will be provided with an attractive remuneration package including fringe benefits, commensurate with industry standard and will be **placed in an appropriate grade based on the level of competencies and experience.**

Please forward your resume within 07 days of this advertisement, stating contact details of two non-related referees, to [careers@pabcbank.com](mailto:careers@pabcbank.com) indicating the position applied for in the "Subject" line. Information forwarded by you shall be treated strictly confidential and referees shall be contacted with your consent.

Head of Human Resources,  
Pan Asia Banking Corporation PLC, No 450, Galle Road, Colombo 03

 **PAN ASIA BANK**  
The Truly Sri Lankan Bank