

Vacancy

Senior Accounts Associates

Daniel Consultancy is a fast-growing outsourcing practice providing core accounting services to UK based entities. We are looking for dynamic individuals who can be part of our success team in Sri Lanka.

Main Responsibilities

- Preparation of year-end financial statements for manager's review.
- Preparation of corporation tax and personal tax returns.
- Prepare monthly/quarterly management accounts on Excel, QuickBooks Online and Xero.
- Preparation and review of quarterly VAT returns for client approval.
- Actively communicating with client on retrieving necessary documents as needed and clarifying queries.
- Ensure for smooth workflow, job deliveries and to meet tight deadlines.

Who You Are?

- Qualified/Part qualified in ACCA, CIMA, or other professional qualifications.
- 1-3 years' experience working in accounting practice or similar experience.
- Experience in UK based accounting practice is an added advantage.
- Highly organised individual with time management skills.
- Excellent attention to detail.
- Work according to UK workings hours and UK holidays.
- Ability to work well in a team and individually and under pressure.
- Solid IT skills along with the ability to pick up software quickly and effectively.

Salary

At Daniel Consultancy, we offer an attractive remuneration package and other range of benefits such as annual bonus schemes and daily office drops transport service provided.

Working Hours

Monday to Friday, 1.00 PM to 10.00 PM during summer and 2.00 PM to 11.00 PM during winter. Flexible working hours working on first and the last Saturday of the month.

If you are interested and looking for more than just a job, then look no further. To apply please email your resume and expected salary to info@dccaccountants.co.uk.