



MANAGEMENT ACCOUNTANT

SriLankan Catering Limited, a fully owned subsidiary of SriLankan Airlines with ISO 9001:2015, ISO 14001:2015, ISO 22000:2018 (HACCP), and also with the Halal Certification, is the sole caterer to International Airlines. The company counts to its credit several national and international awards, including five Mercury Awards from the International Travel Catering Association (ITCA). The company is equipped with a state-of-the-art Flight Kitchen for the production of food and beverage to the highest quality standards.

We are looking for energetic, enthusiastic, self-motivated person of good character with professional ethics for the above post of **Management Accountant** to support managerial planning and decision making process by providing appropriate financial information and undertaking related accounts administration information to help management plan, control, and evaluate business results and its process and company strategies. The successful candidate will be responsible for handling below duties and responsibilities to optimize productivity of the Finance Division while reporting to Manager - Finance.

DUTIES AND RESPONSIBILITIES:

- Contribute to the strategic planning process by taking part in the preparation of strategic business plans for the company.
- Be involved in implementing and maintaining accounting and internal control procedures which are laid down in the finance manual, credit manual, or any other manual and any other directive issued by the Head of Finance as and when required in order to achieve the desired objectives.
- Prepare, monitor and control corporate budgets in line with company policies and procedures by developing, reviewing and circulating annual budget guidelines/assumptions to all departments and follow up monthly variances and provide feedback to Divisional / Departmental Managers.
- Develop and maintain a budgetary tracking system for all expenses. Analyze actual performance and evaluate variances and recommend appropriate actions.
- Develop & maintain a sound cost accounting system to measure the product costing against the standard costing & review the variances.
- Prepare and submit monthly manufacturing accounts for the management on or before 20th of the following month.
- Ensure the accuracy of menu/product pricing prior to its confirmation to airline /other customers.
- Be actively involved with the production planning process.
- Ensure pre-costing, post costing, stock controls and monitoring mechanism.
- Develop/update the management information reporting framework and templates, including defining the model for data and information gathering.
- Develop, review and update monthly, quarterly and annual financial forecast/models/analysis for evaluation of business performance in terms of KPIs.
- Ensure timely generation of periodic reports for use by management for strategic decision making.
- Ensure conducting reviews and recommendations on cost-reduction strategies/measures.
- Submit an operational dashboard by incorporating all the reporting and internal control requirements with due dates and actual dates performed on or before 20th of the following month.
- Undertake other such reasonable duties as required by the management.
- Assist Head of Finance to manage staff within the division by way of setting KPIs and achieving organizational goals.
- Handle special projects under Enterprise Resource Planning system and provide assistance.
- Actively get involved in company's Business Continuity Planning and Risk Management Projects and provide support.
- Perform any other duties assigned by Head of Finance.

REQUIRED QUALIFICATIONS & SKILLS:

- Degree/ MBA in Finance from a recognized university.
- Fully qualified with a well-recognized Professional Accounting Qualification such as CA, CIMA or ACCA.
- 06 years' or more experience as an Executive in Finance with minimum of 2 years post qualifying experience as a Management Accountant.
- Experience of a reputed ERP is a prerequisite.
- High level of IT literacy including sound knowledge in MS Office, Excel and PowerPoint.
- Credit passes for English and Mathematics for G.C.E. (O/L) and G.C.E. (A/L) qualification.
- Excellent leadership skills, Strong Negotiation Skills, problem solving and creative ability.
- Sound planning, organizing skills and presentation skills coupled with a methodical approach to work.
- Ability to work independently to meet strict deadlines, guide, and lead subordinate staff is considered as an important criterion.
- Excellent command of English, writing and presentation skills are essentially required.

The selected candidate can be assured of an attractive and enhanced remuneration package with fringe benefits.

If you feel you have the required skills and experience for the job, please e-mail your resume to careers@srilankancatering.com including 02 non-related referees or send by post indicating the position applied for on the top left-hand corner of the envelope to below address within 10 days from the date of this advertisement.

Assistant Manager - Human Resources & Administration

SriLankan Catering Ltd
PO Box 07
Airline Centre, Bandaranaike International Airport
Katunayake

Please visit us on www.srilankancatering.com/careers for more details.

