



Industrial Asphalt (Ceylon) PLC is an Investment Holding Company with interest in various ventures and investments included but not limited to the Bitumen space.

industrial asphalts (ceylon) PLC

We are looking for candidates for our Finance Division who will be willing to work in a pleasant work environment at our office located at MMBL Pathfinder Office Complex, No.345/D, Negombo Road, Peliyagoda. The ideal candidates should be living within a 3-5 miles radius from Peliyagoda.

FINANCE DIVISION

ASSISTANT ACCOUNTANT

Job role and key responsibilities –

- Ensure accurate Books of Accounts are maintained within the organization
- Maintain and strengthen the internal control system of the organization
- Assist in the preparation of monthly, quarterly, and annual financial statements and Annual Report
- Assist in the external audit process
- Ensure the Safeguarding of Company's assets
- Any other finance related functions assigned as and when required

Key skills and background –

- Qualification in ICASL or equivalent qualification
- Minimum 04 years of working experience in similar position
- Good knowledge of Bookkeeping and Internal Controls
- Audit Firm Experience will be a distinct advantage
- MS Office, Outlook and sound knowledge in Tally Accounting Software or any other accounting software
- Well organized, self-motivated, Go getter
- **Should be able to work independently handling multiple tasks**
- Candidates with long term work experience are encouraged to apply

If you consider yourself suitable, please email your resume detailing your experience in handling responsibilities stated along with the contact details of two non-related referees to info@iac.lk, state the position applied in the subject section of the email.