

Accountant / Assistant Accountant

CatchMe.lk is one of Sri Lanka's most successful eCommerce company since 2012. Our product ranges from FMCG to homeware products. We are a fast pace company with excellent career progression due to a high growth plan.

We are currently looking to hire the following positions on full-time basis:

1. Accountant
2. Assistant Accountant

Responsibility in overall financial tasks and liaise with the company director to achieve the company's goals.

Requirements:

- Preferable age group 24-40
- Accounting and finance full/part qualification in ICASL / CIMA /ACCA
- 3+ years experience in a similar role
- Computer literacy and familiarity with accounting packages
- The ability to meet deadlines
- Strong attention to detail
- Self motivated

Assistant Accountant:

The key responsibilities of this role:

- Hands on experience in using Microsoft Office and accounting packages (Preferably QuickBooks)
- Processing invoices
- Investigating and resolving queries
- Data entry
- Filing and administrative duties

An attractive salary will be given to the selected candidate based on the experience they bring in.

EMAIL YOUR CV TO SOCIAL@CATCHME.LK

Please indicate the position you are applying for in the subject field.