

John Keells Office Automation (Pvt.) Ltd., (JKOA), is a 100% owned subsidiary of John Keells Holdings PLC., the largest listed conglomerate in the Colombo Stock Exchange. JKOA is the premiere provider of office automation solutions in Sri Lanka. In the businesses of Copying, Printing, Mobile Computing, Visual Projections Solutions and Retail Automation, our services reach out to Government, Private organizations and NGOs across the country. Recently, the company embarked on an aggressive entry into the Mobile Phones business. Innovative products from leading brands and exceptional after sales support has been JKOA's forte for more than 28 years.



VACANCY for

Sales Coordinator

Responsibilities

- Generating sales whilst maintaining the existing customer base and developing the same by identifying potential customers in the Retail and Hospitality Sectors, Corporate and Government sectors.
- Achieving collection targets within the specified time frame.
- Organizing sales campaigns to promote the product range.

Interested candidates who possess the required skills are invited to click below and forward the CV via JKOA Careers Website.

Also, candidates can send the CV to hr@jkoa.lk by mentioning the post as the subject line of the email.

Requirements

- Self-motivated and target-oriented individual with a minimum of 3 years' work experience in handling IT related products in similar capacity.
- Prior work experience in handling Distribution Operations, Retail segments.
- Having a full or part qualification in Marketing / Sales related discipline would be a definite advantage.
- Excellent communication, presentation and interpersonal skills.

APPLY NOW

John Keells Group – More than just a workplace



John Keells Group is an equal opportunity employer and we invite applications from all suitably qualified individuals, to join our team.