



THE COLOMBO ICE COMPANY (PVT) LTD

ASSISTANT MANAGER - HUMAN RESOURCES

The Colombo Ice Company (CICL), manufacturer of Elephant House Ice Creams is a leading consumer food company in Sri Lanka. CICL is a subsidiary of John Keells Holdings PLC.

Vacancies exist for the role of an **Assistant Manager - HR** at Supply Chain. The position will be based in Avissawella.

The selected candidate will be responsible for:

- Onboarding / offboarding process of executive staff as per the annual manpower plan
- Reinforce HR policies & bring in processes & systems to enhance productivity
- Execution of employee engagement initiatives
- Drive effectively Performance Management Process
- Provide HR information required for management decision making

Required qualifications and skills:

- Bachelors / Masters in HRM or possess HR related professional qualification (PQHRM/CQHRM)
- 6 years' experience with minimum of 3 years in a similar capacity
- Previous experience in a manufacturing organization will be an added advantage
- Sound knowledge in MS Office & Power-Bi
- Hand on experience in SAP Success Factors will be an added advantage
- Excellent communication skills

Remuneration for the above position will be in accordance with the JKH Compensation and Benefits Policy.

If you are confident that you possess the above requirements, please send your cv, which includes names of two non-related referees to hr.cicl@keells.com or Click on the advert now to join our team via Elephant House Careers site.

<https://careers.keells.com/job-invite/6954/>

