

MINISTRY OF PLANTATION INDUSTRIES



**SRI LANKA TEA BOARD  
VACANCY**

**DIRECTOR GENERAL –HM (2-1)**

Sri Lanka Tea Board, the Apex Body of the Tea industry in Sri Lanka is looking for dynamic and result oriented individuals with pleasing personality to be recruited for the post of Director General.

**Job Description**

Responsible for supervision of all the activities, and administrative and financial affairs of the Institute who under the general direction and control of the Chairman & Board of Directors, exercise, perform and discharge powers, functions and duties of the Board as may be delegated by the Board and provide leadership and encouragement to the staff of the Institute, for excelling in official achievements and generation and transfer of technology and advise the Board on policy issues and functions of the Board as necessity arises.

**Qualification & Experience**

**External Candidates:**

a).A Degree which is Recognized by UGC of Sri Lanka preferably in Economics/ Management/ Commerce/ Agriculture/ Science with a Postgraduate Degree (Masters') from a reputed Institute/ University.

AND

A minimum of Twenty (20) years' experience (after obtaining first degree) in a post of a Managerial Category of which Five (05) years should be in a Senior Managerial Level with a proven track record in a recognized organization.

AND

A proven ability in leading and directing multi-disciplinary teams and experience in effective deployment and efficient management of human and other resources.

**Internal Candidates:**

a). A minimum of Five (05) years satisfactory service in Senior Manager category of Sri Lanka Tea Board as a Director or Tea Commissioner.

AND

A proven ability in leading and directing multi-disciplinary teams and experience in effective deployment and efficient management of human and other resources.

**Salary Scale** HM 1-1-02/2016: Rs.91,645 - 12 x Rs. 2,700 – RS. 124,045per month

The applicable initial salary step of Rs. 91,645/= p.m. In addition cost of living allowance of Rs. 7800/= p.m. with professional allowance as per the Circular will also be paid. An Assigned vehicle with the approved fuel allowance & driver or transport allowance will be provided by the Board in terms of the prevailing Public Enterprise Circular.

**Age** : should be not less than 40 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

**Selection for the Post of Post of Director General :** By Structured Interview

## **BENEFITS**

- Medical benefits according to the prevailing rules of the Board.
- Provident Fund: the selected candidates will be required to contribute 10% of his/her salary to the Employees' Provident Fund. The Board will contribute 15%.
- The Board will contribute a further 3% of the Employee's salary to the Employees' Trust Fund.

## **GENERAL CONDITIONS**

- Every applicant should be a Sri Lankan citizen.
- Every applicant should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Every applicant should have an excellent character.
- The selected external candidates will be appointed on probation for a period of three (03) years from the date of assumption of duties. Internal candidates who are already confirmed will be subjected to an trial period of one year.
- Persons recruited externally will be placed on the initial salary step of the applicable salary scale and internally appointed persons will be placed in salary scale in terms of the provisions of the clause 4 of the chapter VII of the Establishment Code.

## **APPLICATIONS**

Applications should be made on prescribed forms obtainable from this officer or downloaded from our website <http://www.srilankateaboard.lk> and sent together with a copy of Birth certificate, copies of educational and professional qualifications and experience under registered cover indicating the post applied for on the top left hand corner of the envelope to reach the under mentioned address on or before **22<sup>nd</sup> June 2023**.

Applicants presently employed in Govt. Departments / State Corporations / statutory Boards should send their applications through the Heads of the respective Departments / Institutions. Non conformity with this requirement may cause the rejection of such applications.

CHAIRMAN  
SRI LANKA TEA BOARD  
574, GALLE ROAD,  
COLOMBO 03