

# MANAGER ENGINEERING SERVICES

As Sri Lanka's national insurance services provider and the country's largest and Strongest insurance provider, Sri Lanka Insurance is backed by decades of industry expertise and the most experienced insurance sector technical knowledge base in the country.

Join a team of highly qualified and most experienced insurance professionals in the country to experience unparalleled opportunities for career growth and personal development opportunities within a performance driven culture.

## Job Duties & Responsibilities;

- Responsible for maintenance work including civil work, interior work, air conditioning and electrical work of the entire branch network of SLIC throughout the Country & SLIC Circuit Bungalows
- Responsible for new branch constructions & refurbishment of existing branches
- Preparation of departmental budgets including planning and forecasting
- Ensure the execution of capital projects are within the allocated budget and report any deviations to the Management
- Provide inputs on preparation of BOQ's, drawings, specifications, layouts etc. and certifying the final payments
- Liaise with service providers, contractors, consultants, architects and follow up relevant approvals from Local Councils, UDA, CEB, Water Board, Fire Brigade etc.
- Lead, supervise, guide & coach the Engineering Services team for optimum performance
- Work on the ERP system for payment approvals & other related tasks

## Qualifications & Prerequisites;

- B.Sc. (Eng.) Degree specialised in Civil Engineering from a UGC approved University
- Minimum of 7 years post qualifying experience in Civil, Mechanical and Electrical engineering work in maintaining sites and buildings out of which 03 years in a Assistant Manager or above position
- Project Management capability
- Excellent verbal and written communication skills in English language
- Good leadership, PR and negotiation skills
- Ability to manage a team with multi-disciplinary qualifications & skills
- Understanding on construction related procurement policies and guidelines is preferred
- Age preferably below 40 years

If you believe you possess the above qualifications & experience, send in your CV along with the names of two non-related referees within 07 days of this advertisement to the address given below, stating the post applied on the top left corner of the envelop or e-mail it to [jobs@srilankainsurance.com](mailto:jobs@srilankainsurance.com) stating the post applied for on the subject line.

Deputy General Manager – HR & ER  
Sri Lanka Insurance, No 21, Vauxhall Street, Colombo 02.  
Company Registration Number: PB 289

