

Manager- International Relations and Branch Coordination

Posted on Thursday, July 6th, 2023

If you are proactive, highly motivated, results oriented and ready to embark on a challenging

Come join us

POST	QUALIFICATION & EXPERIENCE	COMPETENCIES REQUIRED
Manager- International Relations and Branch Coordination	<ul style="list-style-type: none">Post graduate degree with post-qualification experiences related to International relations. with	<ul style="list-style-type: none">Coordinating with the IFRC, ICRC, Partner National Societies, government agencies, NGOs, and INGOs to ensure that the objectives of the SLRCS are met.
01 Position	<ul style="list-style-type: none">A Minimum of 05 years of post-qualification experience in similar capacity in a reputed organization. OR <ul style="list-style-type: none">Bachelor's degree with post-qualification experiences related to international relation With	<ul style="list-style-type: none">Developing strategies to improve the Sri Lanka Red Cross Society's reputation within the country and the Red Cross Movement.Monitoring Red Cross and other international events and identifying.Well-developed language skills in oral and written Sinhala and English.
Based in the National Headquarters in Colombo	<ul style="list-style-type: none">A minimum of 10 years of post-qualification experience in a similar capacity in a reputed organization OR <ul style="list-style-type: none">Diploma in international relations or related discipline from a recognized institute. With	<ul style="list-style-type: none">Organizing official foreign visits for governors and management officials, events, programmes, field visits, and other high-level conferences.Developing communications with key contact persons within the Red Cross Movement for effective communication.Excellent International Relations and Leaderships skills.Excellent communications and interpersonal skills
HRM 830	<ul style="list-style-type: none">A minimum of 12 years post-qualification experience in a similar capacity in a reputed organization.Previous work experience in a similar role in an NGO/ humanitarian agency is an advantage.	<ul style="list-style-type: none">Coordinating with all branches and responding to all queries efficiently.Preparing briefings or reports for internal and external parties on key topics or issues affecting the organization's operations.

General Requirements

- Sound understanding of humanitarian, community and volunteer based service interventions.
- Willing to travel and work throughout the country when required.
- Should be a quick learner with the ability carry out SLRCS management guidelines and procedures.
- Should be a team player who is self-motivated and with the ability to work under challenging circumstances.
- Abide by and work according to Red Cross and Red Crescent Fundamental Principles.

The SLRCS conducts its general administrative and operational affairs in English Language. The appointment will be on a fixed term contract basis. Only short listed applicants will be called for interviews.

Please email your applications to: jobs@redcross.lk OR post to Director General, Sri Lanka Red Cross Society; No. 106, Dharmapala Mawatha, Colombo 07 on or before 12.07.2023 (HRM830)