



H2O1 is a Singapore headquartered Water Engineering company with offices in Sri Lanka. We are a highly regarded solutions provider for Water Treatment, Wastewater Treatment and Solid Waste Management with a fast growing customer base.

## Accountant

### Job Scope

#### 1. Accounting Functions

- Preparing weekly cashflow reports
- Preparing monthly financial statements, annual management account and reports
- Managing day to day transactions, managing cashflow and handling petty cash
- Providing audit documents
- Ensure efficient creditor management, monitoring accounts receivables, account payable, General ledger
- Preparation monthly physical documents such as invoice account payable and receivable
- Ensure accurate VAT & other Taxes calculation and made payment on time.
- Controlling of non-operation Expense.

#### 2. Handling Imports

3. Planning - Helping to prepare budget and tracking performance against budget

#### 4. Inventory Management.

#### 5. Preparation of Taxes.

### Qualifications

- Bachelor's Degree in accounting or finance
- Part or fully qualified in CA / CIMA or related accountancy professional qualification.
- Ability to work under minimum supervision
- Age Below 30.
- Minimum Three years of Experience.

**Ideal Candidate Should Be Self-Motivated, Result Oriented and Efficient**  
*Attractive Remuneration Package with Commissions waiting for the right candidate*

**+94 77 529862**

Send your CV to **admin@h2o1.asia**

No.112/5, Barnes Place, Colombo 07, Sri Lanka.