

JOIN OUR TEAM!

VACANCY FOR RECEPTIONIST

A great opportunity to work in reputed group of company in Negombo area.

We are on the look-out for a competent Call Center Associates & Receptionist for our company. The selected candidate will be responsible to answer incoming calls with a high level of call quality &

Requirements

- Candidates with age between 20 -30 and school leavers are encourage to apply.
- Excellent in English is a must with Sinhala is essential (Tamil being an added advantage)
- Computer literacy
- Good PR skills and capable handling of correspondence
- Ability to work under pressure
- Excellent listening, problem solving and analytical skills
- Possess an aptitude for customer service
- Minimum One year and above experience in similar capacity would be an added advantage
- Selected candidate should be willing to work on Saturday
- Should reside within Negombo area for easy commute.

Join our team if you are a dynamic individual who is confident in providing an exceptional level of service

We are ready to hire you for an attractive remuneration

Applicants From
Negombo Area Will Be
Preferred

Send your resume to
hrdepbr@gmail.com
076 348 4718

