



ODEL PLC, a fully owned subsidiary of Softlogic Holdings PLC, since the inception, has been the leading fashion – forward and trend setting department store brand in the country. With 30 years of expertise as a premier fashion and lifestyle brand, the company revolves around a simple yet winning philosophy; a relentless search for the highest quality product and services across the globe, coupled with a superior customer service that ensures a uniquely memorable shopping experience to the customer. ODEL is the custodian of a range of premier brands, spanning from fashion to lifestyle, as well as the home to a range of beloved home – grown brands. ODEL continuously evolves to offer customers new experiences, new brand additions, insightful and fashion savvy campaign that help keep the brand at the foremost of fashion and lifestyle to both local audiences and tourists who patronize the store.

LEGAL OFFICER

The Role

- To provide overall legal expertise and support on legal issues relating to various functions, structures and activities of the organization and support Management/Stakeholders on issues pertaining to legal and regulatory matters in a productive manner.
- Drafting and vetting of legal documents, agreements and legal contracts with relevant legal coordinators.
- Developing, implementing and reviewing legal policies and procedures to ensure that they are in accord with the existing legislation.
- Handling intellectual property matters including attending inquiries.
- Advising the management on the legislation that affect the organization and changes made thereof.
- Providing of day to day legal and regulatory support to the functional areas covering general compliance queries and reviews.
- Attending courts and/or Tribunals and other alternate dispute resolution forums and representing the company including but not limited to drafting pleadings and answers and conducting trials in Sinhala & English.
- Following up on cases filed against the organization and preparation of legal reports and opinions Liaising with legal consultants and the authorities on cases filed against the organization to ensure instructions, witnesses and statements are procured on time.
- Attending inquires at various authorities and regulatory bodies.

Requirements

- Should have Bachelor of Law (LLB) Degree from a recognized institution and should be an Attorney-at-law.
- Master's degree in any of the following disciplines; Law (LLM) or Business Administration (MBA) or equivalent qualifications from a recognized institution will be an added advantage.
- Should have minimum 08 years of working experience which must include handling litigation and conducting cases in court.
- Should be able to work with minimum supervision and guidance
- Excellent level of attention, degree of planning and coordination, personal grooming, communication skills.
- Willingness to work with dedication and be part of a team of professionals with ca-do attitude.
- Age should be below 38 years of age. Fluency in spoken and written English and Sinhala languages.
- Excellent and computer literate with ability to work in fully computerized working environment.
- Strong analytical skills, negotiation skills and willingness to work extra hours, when required.



If you have the experience and the personality for this role, please e-mail your resume with the position you are applying for in the subject line of the e-mail to careers@odel.com within 7 days of this advertisement.