

Technical Officer Air Conditioning (Fixed Term Contract Basis)

As Sri Lanka's national insurance services provider and the country's largest and Strongest insurance provider, Sri Lanka Insurance is backed by decades of industry expertise and the most experienced insurance sector technical knowledge base in the country.

Join a team of highly qualified and most experienced insurance professionals in the country to experience unparalleled opportunities for career growth and personal development opportunities within a performance driven culture.

Job Duties & Responsibilities;

- Maintaining the central air conditioning system at Head Office
- Maintaining the AC units in the HO, branch network & the circuit bungalows
- Liaise with service providers to do services & repairs on time
- Assessing/verifying the accuracy of invoices, bills and job cards
- Should visit the branches island wide as & when the need arises
- Should maintain all technical records, communications etc. related to air conditioning work at SLIC
- Practice good housekeeping in the chiller plant room, cooling towers, AHU rooms etc.
- Continous coordination with the branch network and update the status on real-time basis
- Ensure safe work practices when repair & routine works are being carried out

Qualifications & Pre-requisites;

- NDT/NCT Mechanical Engineering, Diploma or Higher Diploma in Heating, Ventilation & Air Conditioning (HVAC)
- Minimum 3 years' hands on experience in maintaining different AC systems including central AC systems
- Basic knowledge in MS office application, familiar with internet/ email applications
- Basic knowledge in writing/speaking in English language
- Age preferable below 45

If you believe you posses the above qualifications & experience, send in your CV along with the names of two non - related referees within 07 days of this advertisement to the address given below, stating the post applied for on the top left corner of the envelop or e-mail it to jobs@sri.lankainsurance.com stating the post applied for on the subject line.

Deputy General Manager – HR & ADMIN

Sri Lanka Insurance, No 21, Vauxhall Street, Colombo 02.

Company Registration Number: PB 289

