

IMMEDIATE VACANCIES IN CDEM HOSPITAL

The Center for Diabetes Endocrinology and Cardio Metabolism (Pvt.) Ltd (CDEM) is a speciality center in Sri Lanka that delivers comprehensive care for Diabetes, Endocrinology, Cardiac Disease, Metabolic Disease and Renal Diseases under one roof. With the vision of becoming the best speciality center in Sri Lanka, we now welcome young and energetic candidates to join hands.

Business Development Manager - Colombo

- Degree in marketing or business management in a recognized university or institute.
- 4-5 year experience in similar capacity.
- Excellent communication skills and interpersonal skills.
- Speaking Tamil would be an added advantage.

Marketing / Social Media Executive (Head Office)

- Degree or Diploma in marketing or social media recognized university or institute.
- 1-2 year experience in similar capacity.
- Excellent communication skills and interpersonal skills.
- Excellent knowledge of social media platforms.

Duty Officer (Head Office)

- 1-2 year experience in health care sector.
- Passed the GCE O/L and GCE A/L.
- Excellent communication skills and interpersonal skills.
- Having a valid driving license. (Male candidate preferred)
- Strong problem-solving skills and the ability to think quickly in a busy environment.

Cashier (Head Office)

- Passed at G.C.E A/L in commerce stream.
- 1-2 year experience in similar capacity.
- Computer literacy in MS office package.
- Good analytical and numerical skills.
- Excellent communication skills and interpersonal skills.
- Previous experience in Health Care Sector would be an added advantage.

Logistic Executive (Head Office)

- Degree or Diploma in management preferred recognized university or institute.
- 1-2 year experience in similar capacity.
- Excellent communication skills and interpersonal skills
- Computer literacy in MS office package.

Pharmacy Assistant (Head Office / Kadawatha)

- Diploma or external pharmacist certificate with pending SLMC registration as a pharmacist.
- 1-2 year experience in similar capacity.
- Computer literacy in MS Office package.
- Both Candidates preferred.

Internal Auditor (Head Office)

- Bachelor's degree in Finance, Accounting, or a related field.
- 1-2 year experience in internal auditing.
- Strong analytical skills and meticulous attention to detail.
- Proficiency in data analysis tools and Microsoft Office Suite, especially Excel.

Channeling Coordinator (Head Office)

- 1-2 year experience in similar capacity.
- Excellent communication in Sinhala and English.
 Speaking Tamil would be an added advantage.
- Computer literacy in MS Office package.
- Male candidate preferred.
- Excellent communication skills and interpersonal skills.

Couriers (Western Province)

- Passed the GCE Ordinary Level.
- Having a valid driving license.
- Ability to communicate effectively with customers.
- 1 year experience in similar capacity.
- Excellent communication skills and interpersonal skills.
- Previous experience in Health Care Sector would be an added advantage.

Phlebotomist (Western Province)

- Diploma in nursing course in a recognized university or institute.
- 01 year experience in similar capacity.
- Excellent communication skills and interpersonal skills.

The suitable candidate will be provided with a competitive remuneration package par with the industry standards.

Please send us your updated CV mentioning the position in the subject line with two non-related referees within 07 days of this advertisement to the below-mentioned e-mail address.

Address : - Manager – Human Resources

The Center for Diabetes Endocrinology and Cardio Metabolism (Pvt.) Ltd (CDEM)

No. 21, Norris Canal Road, Colombo 10.

Contact No :- 011 746 36 00 / 076 275 50 36

Email :- <u>hr@cdem.lk</u>

Website :- <u>www.cdem.lk</u>