

INSTRUCTIONS FOR APPLICANTS
OFFICER CADET (DEGREE INTAKE) VACANCIES OF THE SRI LANKA ARMY
REGULAR FORCE

GENERAL

1. This is a guide to complete the application form for the enlistment of **Officer Cadets (Degree Intake)** to the Regular Force of the Sri Lanka Army.
2. Duly completed applications should be submitted online or under registered cover to reach the **Directorate of Personnel Administration, Sri Lanka Army Headquarters, Defence Headquarters Complex, Akuregoda Road, Battaramulla**. The applications are open until **31th March 2025** and all the candidates should duly complete the applications after reading the given instructions. Further, correction fluid or white outs should not be applied on applications and kindly note that unclear applications will be rejected.
3. Application could be downloaded from the www.army.lk/Officers Sri Lanka Army official website.
4. Downloaded applications should be printed both sides of white A4 sheets.
5. Both online and registered post candidates must attach certified copies of following documents:
 - a. National Identity Card.
 - b. GCE (A/L) Certificate.
 - c. GCE (O/L) Certificate.
 - d. Birth Certificate.
 - e. Other Educational Certificates.
6. You are required to mention **Application for the Post of Officer Cadet (Degree Intake) in Regular Force of the Sri Lanka Army** in the top left corner of the envelope sent by registered mail. Also, one applicant should not submit more than one application.

Eg :

APPLICATION FOR THE POST OF OFFICER CADET (DEGREE INTAKE) IN REGULAR FORCE OF THE SRI LANKA ARMY	
From:	To: Directorate of Personnel Administration, Sri Lanka Army Headquarters, Defence Headquarters Complex, Akuregoda Road, Battaramulla.

Pre requisites for candidates

7. Basic Qualifications.

- a. Citizenship: Should be a male citizen of Sri Lanka.
- b. Marital Status: Unmarried.
- c. Age: Not less than 18 years and not more than 24 years as at 31st March 2025.
- d. Height: Not less than 5'6" feet (167.5 cm).
- e. Weight: Not less than 52 k g (118 pounds).
- f. Chest: Not less than 32" .
- g. Eyesight: Both eyes 6/6 (without spectacles and lenses).
- h. Body Mass Index (BMI): Between 18.5 kg/m² – 25 kg/m².

8. Educational Qualifications.

- a. Should have passed the GCE (A/L) Examination with three (03) Ordinary Passes and obtained 30% marks for the Common General Test, in one (01) sitting and not more than three (03) attempts with "YES" for University Admission.

And

- b. Should have passed eight (08) subjects with five (5) Credit Passes in one sitting and not more than two attempts and obtained Credit Passes for English Language, Mathematics, Science and Sinhala/Tamil Language in not more than three attempts at the GCE (O/L) Examination or the candidates who have obtained an Ordinary Pass for English at the GCE (O/L) will be considered if they have obtained a Credit Pass for English subject at the GCE (A/L) Examination or possess any Diploma/Degree in English Medium NVQ Level -4 or above offered by a University/Institute recognized by University Grant Commission. (NVQ certificate should be submitted.)

Or

- c. An equivalent result obtained at an Internationally Recognized Examination (Pearson Edexcel, GCSE, GCE, and Cambridge or any other) as recognized by the Department of Examinations, Sri Lanka as equivalents to the GCE (O/L) and the GCE (A/L) Examinations in Sri Lanka (Including compulsory subjects above).
- d. Those who completed the above-mentioned qualifications and who have sat for G.C.E. (A/L) in the year 2024 may also apply on the pending results.

9 Other Qualifications. Sports, Leadership and Other Achievements (District, Provincial, National and International Levels), and Proficiency in Other Languages (other than Sinhala and English) will be considered as an added qualification.

10. Service Regulations:

- a. The candidates get selected from the final interview will be enlisted as Officer Cadets and they are required to complete the Degree Programme and Officer Cadet Course simultaneously.
- b. Uniforms and insignias, accommodation facilities, food and medical facilities will be provided by the Sri Lanka Army to the enlisted Officer Cadets.
- c. Every Officer Cadet enlisted will be bound to a Ten Hundred Thousand Rupees (Rs. 1,000 000.00) bond and Ten Years (10) of service, that should be cleared at the occasion of being resigned during the bond period or getting enlisted by giving false information or bad health condition

or misconduct or the person of authority decides within the bond period whenever getting resigned from the Army.

- d. The enlisted Officer Cadets should be agreed to serve at any part of the country.
- e. Not allowed to meet the parents/ guardians or any other visitor without permission of the person of authority during the Officer Cadet Course.
- f. Every Officer Cadet who successfully completes the Officer Cadet Course will be Commissioned in the rank of Second Lieutenant.

11. Pay and allowance of Officer Cadets during the training period:

- a. Basic Salary : Rs. 32,380.00
- b. Cost of living allowance : Rs. 17,800.00
- c. Uniform upkeep allowance : Rs. 525.00
- d. Monthly allowance : Rs. 1000.00
- e. Additional allowance : Rs. 5000.00
- f. Hardlying allowance : Entitled after basic training (for non-operational area)
- g. Hardlying allowance : Entitled after basic training (for operational areas)
- h. Ration allowance : Rs. 34,846.80
- i. Minimum complete salary : **Rs. 91,551.80** (within the training period)

12. Instructions to the Candidates:

- a. Complete all the sections of the application downloaded from the website www.army.lk/officers with clear hand writing in English medium.
- b. Applications received after the deadline and the incomplete applications will not be accepted.
- c. If the applications of the candidates employed at public service, authorities, boards/civil organization get selected the relevant section of the application should be certified by the head of the department/ authority/ board.
- d. The candidates are expected to produce the originals of the following documents should be produced in three separate files at the interview.

(1) **File No 01:**

- i. Birth Certificate.
- ii. GCE (A/L) Certificate. }
- iii. GCE (O/L) Certificate. } Issued by the Department of Examination.
- iv. Certificates of Other Academic Qualification/s.

(2) **File No 02.** Sports Certificates should be placed in the order of International, National, Provincial, District, Zonal, Divisional and School Level.

(3) **File No 03:**

- i. Certificates of Extracurricular Activities (School Cadetting, Scouting, Leadership and Other Special Achievements according to the order of International, National, Provincial, District, Zonal, Divisional and School Level).
 - ii. Grama Niladhari Certificate (obtained within six months).
 - iii. Police Report (obtained within six months).
 - iv. Any Other Certificates.
 - v. National Identity Card
 - vi. Birth Certificate
 - vii. Certificates of Educational Qualifications [GCE(O/L) and GCE(A/L)]
 - viii. School Leaving Certificate
 - ix. Two-character certificates issued within six months (one of them should be from the principal of the school where the applicant studied last and the other should be from a responsible person who is acquainted to the applicant or from the current employer if the applicant is currently employed)
- e. Candidates those who failed in producing the originals of the mentioned certificates will not be considered.
- f. Only the copies of the originals should be sent along with the applications under registered cover only the scanned copies of the certificates in pdf version should be attached when submitting the digital application form available at www.army.lk.
- g. The Army is not responsible in returning the originals of the certificates that are being sent along with applications.
- h. Stating false information in the application would cause cancellation of the candidateship or discharge from the Army after the enlistment.
- i. The candidates are expected to produce the National Identity Card at the occasion of being called upon with regards to this post.
- j. Qualified candidates should be presented to a medical board prior to the final board of interview.
- k. Shall obtain further information by visiting the web site www.army.lk/officer_or_calling_0112514605.

13. Selection/ Interview:

- a. The selected candidates will be informed the date, time and venue of the interview to the postal address or telephone number/ email address that they have mentioned in the application.
- b. The expenses of attending the interview will not be borne by the Army.
- c. The disqualified applicants will not be informed.

14. Instructions to Fill the Application:

- a. **FOR OFFICIAL USE:** Do not write anything as this column is reserved for official use.

PERSONAL DETAILS

- b. **Name with initials:** Should not write more than one character in a cage. Leave a cage between each initial.
- c. **Name you prefer to be called:** Should mention the name which you prefer to be called.
- d. **Full Name:** Should mention the complete name with surname.
- e. **Contact Nos:** mention two contact numbers of frequent use.
- f. **Email Address:** Mention a valid email address since the interview call up letters will be sent via email.
- g. **Date of Birth:** Fill Date/Month/Year as bellow:

Eg:

2	5	1	2	1	9	9	9
D	D	M	M	Y	Y	Y	Y

Age as at 31th March 2025: Age for the date of deadline for the applications as below:

Eg:

(Years/Months/Days)

19	Y	02	M	10	D
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- h. **Height:** Mention your height in the relevant cages in inches.

Eg:

0	6	6	inch
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Chest: Should be mentioned correctly in inches.

Eg:

0	3	2	inch
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Weight: Should be mentioned correctly in kilogram.

Eg:

0	5	2	Kg
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- i. **Sex:** should be mentioned whether you are male or female.
- j. **NIC/Driving License/Passport No:** It is mandatory to mention this information's.
- k. **Postal Address:** Kindly mention the address you reside.
- l. **Marital State:** Mention whether you are single/married/unmarried/widowed/divorced.
- m. **Province :** The district you belong.
- n. **District:** The district you belong.
- o. **ED & No:** Electoral division and its number/letter you belong.

Eg :

GALGE	2
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GN Division & No: Grama Niladhari Division and the number.

Eg :

GALGE	1002
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EDUCATION QUALIFICATIONS

- p. **GCE O/L or Equivalent Exam :** Fill the cages accordingly depending on the number of attempts you have made with correct index number.
- q. **GCE A/L or Equivalent Exam :** Fill the cages accordingly depending on the number of attempts you have made with correct index number.
- r. **Other Academic Qualifications:** Details of educational qualifications other than the school educational qualifications.

OTHER QUALIFICATIONS

- s. **Sports Activities:** Provide details of your achievements in sports activities
- t. **Leadership Activities:** Provide details of your leadership activities such as scouting, school prefect, school cadetting and other leadership activities.
- u. **Extracurricular Activities:** Clearly mention the details of the extracurricular activities such as competition, participation and memberships etc.

OTHER IMPORTANT DETAILS

- v. **Records of previous service in Armed Forces (if any):** Please mention the details if you have served or serving in Armed Forces (Army/Navy/Air Force) including Police and CSD before.
- w. **Details of Occupation:** Mention the details of your previous/current occupation/s, if any. If you are still employed, the employer must certify it.
- x. **Dual Citizenship (If any):** Please mention correct details if you hold dual citizenship.
- y. **Have you ever applied for any position in the Tri-Services/ Police or any other Armed Service? (if any):** Provide correct details, if any.
- z. **Family Details:** Provide the details of your parents/guardian and siblings.
- aa. **Name and Contact Number of NOK:** Provide name and contact number of your next of kin (NOK).
- ab. **Details of Blood relatives who serve (d) the Sri Lanka Army:** Provide the details of the blood relative/s serve or had served in the Sri Lanka Army.
- ac. **Have you or any of your close relatives ever been convicted or found guilty or have any court case against at any Court of Law? (If any, provide full particulars of each case)** State accurate information if you or any of your close relatives have been convicted or found guilty at any court of law or cases pending at any court of law.
- ad. **Details of two non-relatives who are aware of your character and qualifications very well:** Provide correct details and contact numbers of two non-relatives where we could obtain confirmation of your details provided in this application.
- ae. **Date:** Date you fill the application
- af. **Signature:** Do not forget to sign after completing the application.
- ag. **Document Attached:** It is mandatory to mark the correct box for the documents attached.
- ah. **In case of insufficient space, use this space or separate sheet and provide additional details:** If the space provided in the respective columns is insufficient the applicants may use this space or separate sheet to provide the additional details.