



# OCEAN VIEW DEVELOPMENT COMPANY (PVT) LTD.

## CAREER OPPORTUNITIES

Ocean View Development Company (Pvt) Ltd is a limited liability company reregistered under the Companies Act No. 07 of 2007 in Sri Lanka. The company is under the direct purview of the Ministry of Urban Development, Construction and Housing where the sole share owners are the National Housing Development Authority & Urban Development Authority.

Our company is seeking qualified and motivated individuals to the following permanent positions, subject to a on a one year probationary period.

### 1. Job Title – Internal Auditor

#### Qualifications

1. An honors or special bachelor's degree in Commerce or Accountancy or Management or Business Administration or equal from an Institution recognized by the University Grants Commission.

or

Intermediate level professional qualification of the Institute of Chartered Accountants of Sri Lanka (ICASL) or Chartered Institute of Management Accountants (CIMA) or Association of Certificated and Corporate Accountants (ACCA).

2. A minimum of two year post qualifying experience after obtaining the above qualifications.

#### Remunerations

- Salary - Rs. (63,000 + 09x848 + 10x1018 + 10x1221 = 93,022)

\*Age should be not less than 25 years and not more than 45 years

### 2. Job Title – Management Assistant (Marketing)

#### Qualifications

01. Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including Sinhala/Tamil, English Language and Mathematics.
02. Having passed three subjects (other than General paper) at the G.C.E. (A/L) examination.
03. A minimum of one year post qualifying experience after obtaining the above qualification

#### Extra added qualifications

01. Diploma certification in Sales, Marketing.

or

02. Part qualification in CIM/SLIM or a recognized marketing institute

#### Remunerations

- Salary - Rs. (46,000 + 09x540 + 10x675 + 10x844 + 10x1,055 = 76,600)

\*Age should be not less than 21 years and not more than 45 years

### 3. Job Title – Office Assistant

#### Qualifications

01. Passed G.C.E. Ordinary Level (O/L) Examination.
02. Having passed English at the G.C.E. (O/L) examination will be considered as an additional qualification.
03. Possession of a valid motorcycle driving license will be considered as an additional qualification

#### Remunerations

- Salary - Rs. (37,500 + 09x413 + 10x516 + 10x645 + 10x806 = 60,887)

\*Age should be not less than 18 years and not more than 45 years

### 4. Job Title – Driver

#### Qualifications

01. Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in a maximum of two sittings.
02. Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years of experience in driving after obtaining the driving license

#### Remunerations

- Salary - Rs. (42,500 + 09x488 + 10x609 + 10x762 + 10x952 = 70,122)

\*Age should be not less than 21 years and not more than 45 years

#### Other general qualifications & terms of the positions.

01. Should be a citizen of Sri Lanka.
02. Should be of excellent moral character.
- EPF contribution will be 10% by the employee; OVDC will contribute 15% and 3% to EPF and ETF respectively.
- Payable to cost of living, Transport Allowance and telephone allowance.

#### Application Details

Interested candidates meeting the qualifications should send their applications / Resume to :

**Manager (HR),  
Ocean View Development Company (Pvt) Ltd.  
" Ocean Tower "19th Floor,  
25 ½, Station Road,  
Colombo-04.**

Or

**Email – ovd123@sltnet.lk**

**Application Deadline :** 26 June 2025.

*(Applications submitted after the deadline will not be considered)*

#### **Conditions apply.**

For inquires or further information contact,

*Manager (HR), Tel - 011-2598317.*

**Chairman / Managing Director,  
Ocean View Development Company (Pvt) Ltd.  
"Ocean Tower", 19th Floor, 25 ½, Station Road, Colombo-04.**