

Job Description

Purpose:

Protect the interests of the Group (SriLankan Airlines and its subsidiaries) from a legal and liability perspectives in all activities carried out by the Group on a continuous basis in order to mitigate the exposure to the Group in terms of risks and liabilities.

Job Accountabilities:

- Draft, review and negotiate contracts and other documents to be entered into by the Group on a regular basis in order to ensure that the Group's interest in terms of legal and liability exposure under those documents are minimised, based on the policies, industry practices and standards of the Group.
- To handle, manage and monitor all litigation and other forms of dispute resolution matters of the Group in judicial and non-judicial forums in Sri Lanka and overseas continuously and centrally in order to ensure that risks to the Group from litigation and disputes are minimised, controlled and monitored.
- To liaise with external legal counsel on a continuous basis, attend consultations, finalising documents to be filed in Court in time, attend hearings, producing witnesses and appropriate evidence in time, adhere to timelines given by the Court and maintain in-house case files in order to ensure that all legal matters are diligently attended.
- Take steps to protect the intellectual property rights of the Group by registering the intellectual properties of the Group where necessary as required by the respective jurisdictions as and when necessary and administering those registrations continuously.
- Provide advice to internal departments of the Group on a day-to-day basis in order to ensure the Group carries out its activities in compliance with statutory requirements, industry norms and contractual obligations.
- Prepare conditions precedent/subsequent to comply with major international contracts in order to ensure that Company honours its contractual obligations.
- Maintain and monitor claims by and against the Group and take appropriate action to defend claims filed against the Group and to recover monies due to the Group from the claims filed by the Group.
- Attend to all conveyancing requirements of the Group.
- To keep abreast with developments in Aviation Law, Commercial & Corporate Law, Law of Contracts and Labour Law and practises, and to monitor and report on the latest air transportation regulatory developments initiated by IATA , ICAO and other international bodies.

Requirements

Attorney-at-Law of the Supreme Court of Sri Lanka with bachelor's degree in law from a reputed university with 06 years post qualifying experience with 3 years at Managerial level and 3 years at Executive level in the legal department of a reputed establishment.

Being a Notary Public and having license to practice in English and Sinhala either in Colombo or Negombo judicial zones will be an advantage.

Age to be not more than 45 years as at 30th June 2025 which is the closing date.

Be a SriLankan Citizen.

Influencing will be a reflection of unsuitability.

Employment will be offered on fixed term contract.

We are an equal opportunity Organization.

Please note that we will correspond with you within a month of the closing date of the advertisement in the event your application is shortlisted for consideration.

Job Information

Division Name  
Corporate Offices

Date Opened  
20/06/2025

Application Closing Date  
30/06/2025

Job Type  
Full time

Industry  
Legal

City  
Katunayake

Province  
Western

Country  
Sri Lanka

Postal Code  
11450