



MINISTRY OF EDUCATION, HIGHER EDUCATION & VOCATIONAL EDUCATION SKILLS DEVELOPMENT FUND LTD.



VACANCIES

Applications are invited from the qualified Sri Lankan citizens to fill the following vacancies existing in the Skills Development Fund Ltd. of the Ministry of Education

1. Service Category : Managerial (MM 1-1)

Post : Accountant

Number of Posts : 01

All the applicants

(a). Educational Qualifications.

Having obtained a degree in Commercial Science or Management from a University which is recognized by the University Grant Commission.

or

Having passed the Intermediate level Examination in the Institute of Chartered Accountants of Sri Lanka. (ICASL)

or

Having passed the Intermediate level Examination in Chartered Institute of Management Accountants (CIMA) of United Kingdom.

or

Having passed the Intermediate level Examination in the Institute of Chartered Certified Accountants (ACCA) of United Kingdom.

or

Having passed the Higher National Diploma in Accountancy. (HNDA)

• Age Limit :

Should be not less than 22 years and not more than 45 years. Maximum age limit is not relevant to internal applicants,

External Applicants

(a.) Experience

At least three (03) years experience in the relevant field in a Government Corporation, Statutory Board or Reputed Private Sector Establishment after having obtained the degree/ qualifications.

Internal Applicants.

(a.) Experience

Having completed at least three (03) years satisfactory service period of the relevant field in a post of Junior Management Services category after having obtained the degree/ qualifications

or

Having completed five (05) years satisfactory service period in Junior Management Services Category Grade II which relevant to the subject stream which assigned to the post

• Salary code and salary scale :

MM 1-1-2025-Rs 91,690-10X2,480-15X3,450-168,240
(Consider that salary will be paid as per the Sub – Schedule II of the Management Services Circular No: 01/2025)

Service category : Junior Management (JM 1-1)

Post : Administrative Officer | Number of Posts : 01

External Applicants

Having obtained a degree in any subject field from a University which is recognized by the University Grant Commission and having at least one (01) year experience in the relevant field in a Government Department / Statutory Board or Reputed Commercial Establishment after having obtained the degree/ qualifications

Internal Applicants.

Having obtained a degree in any subject field from a University which is recognized by the University Grant Commission and having completed one (01) year satisfactory service period of the relevant field in a post of “Management Assistant” (Non – Technological) Services Category after having obtained the degree

or

Having completed five (05) years satisfactory service period of the relevant field in a post of “Management Assistant” (Non – Technological) Grade II Services Category

• Age Limit :

Should be not less than 22 years and not more than 45 years. Maximum age limit is not relevant to internal applicants,

• Salary code and salary scale :

JM 1-1-2025-Rs 72,650-10X1,360-18X2,040-122,970

(Consider that salary will be paid as per the Sub – Schedule II of the Management Services Circular No: 01/2025)

Others :

Each Applicant:

- I. Should be a citizen of Sri Lanka
- II. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island
- III. Should have an excellent moral character
- IV. This posts are permanent and liable to pay Employee Provident Fund (EPF) and Employee Trust Fund (ETF)
- V. The allowances for the cost of living and the special allowances approved by the government will be paid in addition to the above salary.
- VI. Applicants of State / Corporations / Statutory Boards should forward their applications through the Heads of the respective Institutions.
- VII. Decision of the Appointing Authority is responsible to call for the interviews.

Duly filled applications with the copies of Birth certificate including comprehensive Bio – data, other relevant educational and professional qualifications certificates, service certificates and contact details with mentioning the names and addresses of two non – related referees should be sent in registered post before 10th August 2025 to reach the following address. SDFL will not be responsible for the applications misplaced in the post or delayed after the closing date .Applications which received after the closing date will be rejected. The post applied should be mentioned in the top left hand corner of the envelope.

Chairman,

Skills Development Funds Ltd.

“Nipunatha Piyasa”, 7

th Floor,

No: 354/2, Elvitigala Mawatha, Colombo 05. T.P. No. : 011 250 7274